

**Step 1**  
Select "My Account" and log in. If you don't have a bookstore account, please click "Register Here" and follow the instructions

The screenshot shows the top navigation bar with 'Delta College / My Account / [Shopping Cart Icon]' and a search bar. Below is a black navigation menu with categories: TEXTBOOKS, APPAREL, MERCHANDISE, STORE INFORMATION, FACULTY, and GRADUATION. The main heading is 'Log In'. The login form includes fields for 'Email Address: \*' and 'Password', with links for 'Forgot Your Password?' and 'Register Here', and a 'Login' button. A note at the bottom states: 'Please enter your login information. If you have never ordered from Delta Bookstore before, you will need to register as a new user by clicking on Register Here.'

**Step 2**  
Select "TEXTBOOKS" then "Order Books"

The screenshot shows the same navigation bar as Step 1. The 'TEXTBOOKS' menu item is highlighted in gold. Below the navigation bar, the 'Order Books' link is also highlighted in gold.

**Step 3**  
Choose your classes from the drop down menu, then click "View Your Materials"

The page is titled 'Select Term and Departments'. It features a 'Search for Book' section with a search input field. Below that is a 'Search by Course' section with dropdown menus for 'SUMMER 20 (Order Now)', 'Department', and 'Course-Section-Instructor'. There is an 'Add Another Course' button and a 'View Your Materials' button with a right-pointing arrow icon.

**Step 4**  
Choose your books and "Add to Cart"  
After selecting your books select "Continue Checkout"

The page is titled 'Course Materials'. It includes a 'Substitution Policy' notice. Below are buttons for 'Print Book List' and 'Continue Checkout'. The main content area shows course details: 'Term: SUMMER 20 | Name: A J 21 | Section: 50054 | Instructor: HISLOP 6/22-7/31 | Course ID: 50054 | Location: NET'. A book cover for 'CRIMINAL JUSTICE IN ACTION: CORE' is shown. The book is marked as 'REQUIRED'. Details include Author: GAINES, Edition: 9TH 10, ISBN: 9781337092142. Book Notes include 'Summary' and 'Digital Return Policy'. Pricing options are listed: 'Print' at \$131.25 New or \$98.45 Used, and 'Digital' at \$28.40 RedShelf (120 Days) Digital Rights. There is a 'View Compare prices...' link and an 'Add to Cart' button. A 'Continue Checkout' button is at the bottom right.

**Step 5**  
Click on "Payment Options"

The page is titled 'Shopping Cart'. It has a 'Return to Previous Page' link and buttons for 'Continue Shopping' and 'Payment Options' (circled in red). The cart summary shows 'Item Count: 1' and 'Cart Total: \$98.45'. Below is a 'Courses' section with a table:

	SUMMER 20 A J 21   SECTION 50054   INSTRUCTOR HISLOP 6/22-7/31	QTY	Price
	<b>CRIMINAL JUSTICE IN ACTION: CORE</b> AUTHOR: GAINES ISBN: 9781337092142	1	\$98.45 USED

**Step 6**  
Choose between “Pickup order” or “Ship Order”

Checkout

1. Select Address      2. Shipping Method

How would you like to receive your order?

There may be some differences in available payment options based on the selection for how to receive your order.

**For “Ship Order”**  
Choose Shipping Method on the drop down menu and select “Continue”

Checkout

1. Select Address      2. Shipping Method

Choose Shipping Method

[Show Shipping Policy](#)

✓ Ship Via...  
Fed EX Ground est. \$7.95  
Fed Ex Overnight est. \$32.95

**Step 7**  
Enter Payment Information

Please make sure to read and check the Substitution Policy.

Then “Submit Payment”

Checkout

1. Select Address      2. Shipping Method      3. Pay

Payment Information

Choose Payment Option  
Credit Card

Card Type  
VISA

Card Number

Name on Card

Expiration Date  
Month    Year

Card CVV

Substitution Policy: We want to make sure you have all the materials you need to succeed! When you order your physical books from us, and your preferred choice is out-of-stock or unavailable, we will substitute "new" for "used" or vice versa so that your order is complete. If you do not wish to keep the substituted item, the normal [return policy](#) will apply.

Order Comments

**Voucher Option**  
Choose “Book Voucher” on the drop down menu under “Choose Payment Option”

Enter your Student ID # on the “Account Number” field

Enter what type of Program is issuing your voucher under the “Order Comments” box.  
(i.e. EOPS, CalWorks, Financial Aid Book Advance Program, Foster Youth)

Please make sure to check the verification box and verify the dollar amount to not exceed your voucher

Then “Submit Payment”

Checkout

1. Select Address      2. Shipping Method      3. Payment Options

Payment Information

Choose Payment Option  
Book Voucher

Account Number \*

By checking this verification box I authorize the use of my available Book Voucher to pay for my books. Please enter your Student ID number on the Account number section.

Order Comments

Review Cart [Edit Cart](#)

	CRIMINAL JUSTICE IN ACTION: CORE SUMMER 20 A J 21 50054 50054 Used Only	QTY: 1	\$98.45
<input type="button" value="Submit Payment"/>		Grand Total: \$115.26	

**Your Order** [View Cart](#)

Number Of Items:	1
Course Materials:	\$98.45
Shipping:	\$7.95
Handling:	\$0.00
Total Before Tax:	\$106.40
Estimated Taxes:	\$8.86
<b>Grand Total:</b>	<b>\$115.26</b>
<input type="button" value="Submit Payment"/>	

**Need Help?**  
Call us: 209-954-5086  
[Email Us](#)